



PERSONAL DETAILS

NAME : **HUSSEIN SWALEH RAMADHAN**
NATIONALITY : **KENYAN**
DUBAI DRIVING LICENCE NO : **1458284**
PASSPORT NO : **A1588634**
TELEPHONE : **+254712847364 or +254735565988**
RESIDENCE : **NAIROBI (KENYA)**
EMAIL : **alalaa_75@yahoo.co.uk**

PERSONAL SUMMARY

A highly experienced security that is committed to complying to the highest work place standards in terms of attendance, health and safety and conduct towards the public. Hussein is more than able to respond effectively to medical situation and fire emergency. He has a comprehensive working knowledge of all security orders and duties, and physically fit enough to be able to walk around for a long period, kneel, push and grasp things. In his previous role he was regularly exposed to hot and cold weather conditions.

Right now he wants to join ambitious company that is looking to recruit a security who has the bags of enthusiasm and motivation needed to ensure the highest levels of safety and security.

PERSONAL SKILLS

Energetic
Self control
Well organized
Decision making
Excellent communicator
Super organized

AREAS OF EXPERTISED

Emergency procedure
Building evacuation
Customer service
Crowd control
Security escort
Controlling cctv
Report writing

CAREER STATEMENT

“My greatest strengths are firstly, my willingness to take responsibility for all the security duties within my jurisdiction. Secondly my ability to understand quickly a member of the public’s needs, and thirdly my positive attitude to deal with any problems that may occur”

CAREER HISTORY

Omniyat Investment & Management. Dubai U.A.E

Security cum Driver.

Dec 2009-22 Nov 2016

Duties,

- Responsible for impending criminal activity and ensuring the safety of the company, its employees and assets. Also involved in interacting with variety of person including clients, visitors and general public.
- Providing assistance and guidance to managers, visitors and general staff.
- Checking badges of employees and visitors and verifying authorization of visitors to enter facility.
- Monitoring and patrolling business areas on a consistent basis.
- Looking after clients from going restricted areas inside the office.
- Directing and guarding the clients inside the meeting room.
- Taking round the office every one hour, to ensure everything is under control.
- Being around the reception at all the time. Helping in administration work e.g. photocopy, faxing and scanning of documents and sending them through email to concern person.
- Delivering and receiving of documents from different sights.
- Dropping and picking up head of departments when going out for a meeting outside the office.

Golden Tulip Hotel, Dubai U.A.E [Locker Room Sports Bar]

Security Bouncer

Nov 2007-Dec2009

Duties,

- Checking of identification for incoming Guest, so that no under age is allowed inside the club. He or she must be 21years and above.
- Checking of dress code of the Guest when entering night club.
- Checking after Guest inside the club, by achieving Peace in the floor.
- Making all guest happy by giving them maximum satisfaction.
- Responding to emergencies.
- Dealing with unruly people in a diplomatic way.
- Warning people in a professional manner of rule infractions or violations.

Waterview Executive Hotel Apartment, Dubai U.A.E

Security Supervisor

Aug 2004- Nov 2007

Duties

- Controlling over 63 closed circuit television systems. (c.c.tv camera).
- Conducting security checks and inspecting building exits.
- Facilitated and ensured the safety of visitors and employees in the event of an emergency evacuation.
- Responded quickly to all incidents of theft, fire, sabotage or unauthorized entry.
- Locked and unlocked doors according to schedule.
- Coordinated badges access control and parking permits for staff and visitors.
- Made sure that all visitors signed in and out.
- Controlling or fire panel
- Transferring of telephone from one line to another
- By the absent of reception, I can check in and checkout Guest information using Fidelio system.
- Scanning of Guest passport during check in time and sending Passport details to CID Police using internet connection. (Hotel Establishment Information System).
- Making of daily report and I hand it over to my Manager

BM Security, Nairobi, Kenya

March 2003 to Aug 2004

Driver

- Valuable shipment escorting.
- Monitoring cargos build up and break down.
- Cargo escorting from the warehouse to the Aircraft
- Ramp surveillance on vulnerable shipment.
- Visitor log book checks at the gate and entry points
- Staffs and visitors, general customer service at the entire outlets and facilities.
- Coordinating building up and break down activities in order to achieve the company objectives by monitoring the loading activities in the warehouse.