

# PETER KIPNGETICH KIGEN

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## Work Experience

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### **SECURITY PERSONEL – IMPETUS SECURITY LIMITED (KITENGELA) (JANUARY 2022 – Present)**

#### **Key Responsibilities:**

- To protect items in the premises
- To direct customers in parking area
- To make sure that the customers are using the right ways (entry – exit)
- To frisk customers at the entrance to the premise
- Frisking vehicles at the entry point
- Communicating with colleagues via radio call regarding safety
- Checking safety protocols within the building
- Manning the premises so that nothing goes out without permission
- Making sure that staff working within the building adhere to the safety rules and security protocol
- Always staying alert in case of any emergency

### **WAITER – PREVAN HOTEL (BOMET) (JUNE 2019 – JUNE 2020)**

#### **Key Responsibilities:**

- Welcoming and sitting of guests
- *Professionally serving guests with their desire orders.*
- *Maintain and enhancing guests/diners experience whilst at the hotel.*
- *Upselling items in the menu according to the days menu*
- *Cleaning and maintaining the tables and menu*
- *Making sure that guests are served with their correct orders*
- *Making sure that bills are closed correctly and in a timely manner*

#### **Key Accomplishments:**

- Training new recruits for the Hotel.
- Commended for providing excellent and professional services to guests.
- Commended for exceptional performance during hotel peak hours.
- Maintaining effective attendance of 11 months in a row.
- Completing food hygiene training

- **Education**

Kiplokyi Secondary School      2015 – 2018

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**Core Skills**

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- Strong communication skills
- Strong planning and organization skills
- Time management
- Problem solving
- Excellent interpersonal skills

**Interests**

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- Recreational sports - football
- Volunteering in charitable activities.
- Reading Bible.