



LYNNET MUMBUA

FOOD & BEVERAGE (HOSTESS)

OBJECTIVE

Seasoned experienced hostess looking for an opportunity to apply strong relational, communication, analytical skills & excellent problem solving abilities at a classy establishment.

SKILLS

Proven ability to handle patrons & guest complains.
Efficiency in a fast paced and busy environment.
Competency in making sure guest supplies are filled.
Accuracy & thorough in bill calculation and collection.
Knowledge of computer skills (MS Word, MS Excel).
Flexibility to respond to different work situations.

LANGUAGES

Swahili
English

EXPERIENCE

SUPERVISOR • ZALE LOUNGE • JAN 2021 TO DATE.

HOSTESS • HYATT REGENCY AQABA RESORT • OCT 2018 – OCT 2020

HOSTESS • MOVENPICK TALA BAY RESORT • JAN 2015 – DEC 2017

Responsibilities as a hostess included Assisting the outlet manager or assistant manager with the administration of the restaurant, Managing the dinning front entrance with efficiency and timely seating of the guests, take and inform relevant staff of reservations and managing the waitlist, greeting and welcoming guests in a courteous manner, assisting guests regarding the menu items in an informative and helpful way, escort guests to their table and take order for first drinks providing the menu and passing order to outlet supervisor or team members, identify potential problems and assist or ask for assistance before breakdown, expedite cleanings when necessary perform side works according to the necessities of the restaurant and any other duties or projects requested by management.

EDUCATION

DIPLOMA IN HOTEL MANAGEMENT • 2015 • KENYA UTALII COLLEGE

HIGHSCHOOL DIPLOMA • 2014 • MUMBUNI GIRLS HIGHSCHOOL



mumbualynnet@gmail.com



+2540114053008